



**MINUTES OF THE MEETING OF THE  
TRANSPORT COMMITTEE  
HELD ON FRIDAY, 21 APRIL 2017 IN COMMITTEE ROOM A,  
WELLINGTON HOUSE, 40-50 WELLINGTON STREET, LEEDS**

---

**Present:**

Councillor Keith Wakefield OBE (Chair)	Leeds City Council
Councillor Eric Firth (Vice-Chair)	Kirklees Council
Councillor Martyn Bolt	Kirklees Council
Councillor Neil Buckley	Leeds City Council
Councillor Peter Caffrey	Calderdale Council
Councillor Glyn Lloyd	Wakefield Council
Councillor Michael Lyons OBE	Leeds City Council
Councillor Andrew Pinnock	Kirklees Council
Councillor Taj Salam	Bradford Council
Councillor Daniel Sutherland	Calderdale Council
Councillor Kevin Swift	Wakefield Council

**In attendance:**

Councillor Richard Lewis	Leeds City Council
Councillor Peter McBride	Kirklees Council
Liz Hunter	WYCA
Dave Pearson	WYCA
Dathan Tedesco	WYCA

**64. Apologies for absence**

Apologies were received from Councillors Ian Gillies, Marielle O'Neill, Rebecca Poulsen, Alex Ross-Shaw, Tim Swift and Christine Towler.

Members were advised that John Henkel would be retiring in June 2017. The Committee thanked him for all his hard work and commitment and wished him every happiness in retirement.

**65. Declarations of disclosable pecuniary interests**

There were no disclosable pecuniary interests declared by members at the meeting.

**66. Exempt information - possible exclusion of the press and public**

There were no exclusions of the press and public at the meeting.

**67. Minutes of the meeting of the Transport Committee held on 24 February 2017**

**Resolved:** That the minutes of the Transport Committee held on 24 February 2017 be approved and signed by the Chair.

**68. Leeds City Region HS2 Growth Strategy Connectivity Approach**

The Committee considered a report providing details and next steps in the development of the Leeds City Region HS2 Growth Strategy, particularly around the connectivity component of the strategy.

Following its submission to Government in March 2017, WYCA received a Grant Determination Letter to develop Phase 2 of its HS2 Growth Strategy. Financial approval for the grant of £625k was gained by WYCA at its meeting in April 2017.

Phase 2 of the HS2 Growth Strategy will focus on how connectivity can support economic growth as a result of HS2. The purpose of this workstream will be to establish the major local and regional connectivity priorities which are required to enable and maximise growth associated with HS2 coming to Leeds.

To support this work, it is proposed that Transport Committee recommend to WYCA that a Leeds City Region HS2 connectivity strategy be developed. Whilst the oversight of the strategy would be overseen by Transport Committee, it would be WYCA that would in time adopt the strategy as a daughter document to the West Yorkshire Transport Strategy.

**Resolved:**

- (i) That the development of the connectivity strategy as part of the HS2 Growth Strategy be noted.
- (ii) That the committee recommend to WYCA that a Leeds City Region HS2 Connectivity Strategy be developed and that oversight of this be delegated to the Transport Committee with a view to its adoption in due course by WYCA.
- (iii) That land already within WYCA ownership from development of previous mass transit schemes be retained until the new LCR HS2 Connectivity Strategy identifies that it is no longer required for this purpose.

**69. WYCA response to Bus Bill consultation**

The Committee considered a report providing an update on the development of the Bus Services Bill.

Members heard that the Bus Bill was continuing through the parliamentary process with the expectation that it would reach Royal Ascent before summer 2017.

Based on the conclusions reached at the Transport Committee of 24 February 2017, a WYCA submission was made to the Public Bill Committee on 15 March, a copy of which was attached to the submitted report.

**Resolved:** That the Committee's position regarding the Bus Services Bill, as agreed at the Transport Committee of 24 February, and attached to the report, be reaffirmed.

## **70. WYCA response to the Government's Airports Consultation**

The Committee considered a report regarding the Government's consultation on the draft Airports National Policy Statement.

The draft Airport National Policy Statement set out the Government's policy in relation to the need for new airport capacity in the South East of England; its preference for the Heathrow Northwest Runway scheme to deliver additional airport capacity; and the requirements the applicant would need to meet in order to secure development consent for the preferred scheme.

It was proposed that WYCA's response should focus on the desired outcomes, regardless of the decision on location, as follows:

- We would welcome a national aviation strategy that looked at airports nationally – their role in supporting economic growth and how they can be supported to grow their passenger numbers too. The growth of regional airports will help serve the Northern Powerhouse agenda of improved economic growth in the North.
- For Leeds Bradford Airport, improved surface access is important and work is ongoing to improve road and rail connectivity. For the Leeds City Region, good connectivity to regional airports including Manchester is also crucial and we support Transport for North's proposals for better rail connectivity via Northern Powerhouse Rail in particular.
- Domestic routes into the hub airport from Leeds/Bradford Airport are important for the region. They support connectivity to London but also onwards via connecting flights to the rest of the world. Equally, rail connectivity to the hub airport should be improved.
- Domestic routes can be commercial but can find it hard to compete with other long haul routes in busy airports. The UK Government and or the UK's hub airport should continue to find ways to support domestic routes.

- As well as the flights themselves, we would support a better passenger experience for those using regional airports to fly through the hub airport. For example, opportunities for seamless journeys including through-ticketing.

**Resolved:** That WYCA officers prepare and submit a response to the Draft Airports National Policy Statement, based on the main messages outlined above, before the deadline of 25 May.

## **71. LTP Approvals: Real Time Evolution Display Renewal**

The Committee considered a report which sought funding approval for the project to renew / upgrade the current on street bus stop displays in West Yorkshire.

It was reported that the current Yorkshire-wide “YourNextBus” real-time system had been in live operation since October 2005 and provided passengers with information signs at bus stops and interchanges together with on line and mobile information services. The original contract was for a ten-year period and a procurement process has been undertaken for the continued operation and development of the system taking into account developments in technology, requirements and customer expectations.

Contracts had been awarded to suppliers of the “back office” systems which provided the real-time system outputs, funded by existing capital approvals. The procurement process had now reached a stage where arrangements were being made to refresh the 1050 on street signs during 2017/18. This would involve:

- The upgrading of the 310 larger three line LED displays found at the busier stops at a cost of £318K.
- The replacement of the 740 smaller LCD displays found at less busy stops with brighter LED displays at a cost of £1,645K.

It was noted that the project would involve the replacement / upgrade of existing signs in situ, but did not provide for an increase in the number of signs. Additional signs would require further approval or third party funding.

**Resolved:** That expenditure of £1,963K from the Local Transport Plan Implementation Plan 3 capital programme for the Real Time Bus Passenger Information Display Refresh Project be approved.

## **72. LTP Approvals: Bus Delivery Programme**

The Committee considered a report which sought funding approval for the Bus Delivery Programme for 2017/18 and 2018/19, totalling £875,000.

The report also set out the forward activities for the Bus Delivery Programme as well as the forwards approval process requirements in line with the WYCA Assurance Framework.

The February 2017 Bus Strategy report to the Transport Committee set out proposals for WYCA to focus all efforts on delivering short-medium term improvements to the bus system through the Bus18 and other partnership opportunities. The report highlighted that performance of the current partnership working between Bus Operators and WYCA be a key determinant to continuing with this approach.

The existing approvals and funding for the Bus Development Programme work would not cover the continued development of the Bus Strategy and Bus 18 Initiatives for which funding came to an end at the end of financial year 2016/17. In order to continue the development of the Bus Strategy and delivery of Bus 18, additional funding was required and an extension to the programme for 2017/18 and 2018/19.

Moving forwards, the new Bus Strategy Delivery programme would need to take account of financial pressures facing WYCA and the bus industry and focus on:

- Finalising the Bus Strategy vision and objectives document, as set out above.
- Proposing to operators that the Bus 18 partnership be built upon and expanded.
- Develop a series of small/medium sized bus priority/hotspot interventions, which further the objectives of the Bus 18 initiatives across West Yorkshire.
- Undertake a series of bus network reviews across West Yorkshire to inform future bus network decisions by operators and WYCA and District Highway Authorities. This work will look at whether the current service provisions are well aligned with current and future travel demands, the changing economy and social/demographic movement.
- Continued liaison with the Department for Transport and UTG around the development of the Bus Services Bill, including pushing for all of the powers identified in the Bill being available to this region.

**Resolved:**

- (i) That funding for the Bus Strategy Delivery Programme for 2017/18 and 2018/19, totalling £875,000 be approved, from the Local Transport Plan 3, Implementation Plan 3 Programme.
- (ii) That progression of the infrastructure elements of the scheme through Activity 2 (Case Paper) on the WYCA Assurance Process and commencement of work on Activity 5 (Full Business Case with Finalised Costs) be approved.
- (iii) That approval be given to the Managing Director to use his delegation for all approvals at subsequent Decision Points for the Programme and for all approvals relating to new projects identified for funding from this funding approval.

- (iv) That the Assurance Pathway for the programme, as outlined in the report, be approved.
- (v) That the Bus Strategy Delivery Programme approval tolerances be approved as follows:
  - (a) Cost – any additional funding required would require funding from other sources and further approvals from Transport Committee.
  - (b) Time – if forecasted to go 3 months beyond the end of IP3, further approvals would be required from the Transport Committee.
  - (c) Risk – if the following risk occurs, then further approvals would be required from the Transport Committee:
    - Performance of current partnership isn't delivering objectives and vision of the Bus Strategy.

### **73. City Region transport update**

The Committee considered a report providing an update on current transport issues in the City Region, covering the following:

- Bus 18 Launch
- Transport for the North Updates
  - Northern Powerhouse Rail
  - Highways England Route Strategies
  - Establishing TfN
- Yorkshire Hub (Leeds Station) Masterplan
- Low Moor Station Update
- Bus Strategy Supplementary Consultation
- CityConnect
- Cycling and Walking to Work Fund
- ULEV Taxi Scheme fund
- National Productivity Investment Fund programme
- Pot-hole Action Fund
- Steeton and Silsden Bridge feasibility and development funding
- DfT Highways Maintenance Challenge Fund bids
- LTP IP3 programme – Financial and Performance Management
- East-West Trans-Pennine Corridor Study

#### **Resolved:**

- (i) That the contents of the report be noted.
- (ii) That the Committee should consider and discuss a full update report on CityConnect at its next meeting.

#### **74. Transport Services Budget 2017/18**

The Committee considered a report identifying the priorities for the transport services provided by WYCA in the light of the Authority's 2017/18 budget, and to consider how the services would be reviewed over the coming year.

The £101m pa Transport Levy paid by the five West Yorkshire district authorities to supports the activities of WYCA, of which £45m funds the non-discretionary ENCTS Concessionary Travel Scheme. At its meeting in February 2017, WYCA resolved to reduce the levy by £1m in 2017/18 with further reductions in future years. It was acknowledged that WYCA would need to reshape its provision of transport services in order to operate within the reduced funding parameters. Paragraph 2.3 of the submitted report set out a list of actions aimed at reducing the cost of current service provision in line with the revised budget. A more fundamental review of service provision would follow in order to meet further reductions in future years.

#### **Resolved:**

- (i) That the actions proposed to transport services in 2017/18 to reduce the cost of current service provision in line with the 2017/18 Transport Levy be noted and endorsed.
- (ii) That agreements be made with First and Arriva in respect of the form and value of payments made under the English National Concessionary Travel Scheme.
- (iii) That further reports be presented to the Committee detailing the changes to supported bus services in 2017/18.
- (iv) That further reports be presented to the Committee developing proposals to modernise and transform the transport services provided by WYCA.

#### **75. Minutes of the meetings of the District Consultation Sub-Committees held on:**

##### **(a) Wakefield - 30 March 2017**

**Resolved:** That the minutes of the meeting of the Wakefield District Consultation Sub-Committee held on 30 March 2017 be approved.

##### **(b) Bradford - 31 March 2017**

**Resolved:** That the minutes of the meeting of the Bradford District Consultation Sub-Committee held on 31 March 2017 be approved.

##### **(c) Leeds - 3 April 2017**

**Resolved:** That the minutes of the meeting of the Leeds District Consultation

Sub-Committee held on 3 April 2017 be approved.

**(d) Calderdale - 4 April 2017**

**Resolved:** That the minutes of the meeting of the Calderdale District Consultation Sub-Committee held on 4 April 2017 be approved, subject to the following amendment:

- That Councillor Peter Caffrey was present.

**(e) Kirklees - 5 April 2017**

**Resolved:** That the minutes of the meeting of the Kirklees District Consultation Sub-Committee held on 5 April 2017 be approved.